

# Accessing the MoCA Training and Certification Test

- The MoCA training and certification test is free to TR-2 study personnel.
- Follow the steps below to access the MoCA training and certification test:
  1. Go to <http://mocacognition.com/training-certification>
  2. Click on "Get Certified"
  3. Login or register using your institutional email address
    - If you are registering for the first time, you will be asked who you are enrolling for. Be sure to check "Myself" and then select "Researcher" from the dropdown menu
  4. Once logged in, scroll to the bottom of the page and click "*Click Here*" under the "*Are you a full-time student, professor, or academic researcher?*" prompt.
  5. You will then need to upload the IRB approval letter for TR-2. This can be either the Central IRB approval letter OR your specific institutional IRB approval letter. If you need help with this letter, please email [tr2trial@mednet.ucla.edu](mailto:tr2trial@mednet.ucla.edu).
  6. You will receive an email confirmation that the letter has been successfully uploaded and receive a second email after the IRB approval letter has been approved from [info@mocacognition.com](mailto:info@mocacognition.com).
  7. Once you receive the second email stating the letter has been approved, sign into the MoCA website, complete the training, then take the certification test.
  8. After passing the certification test, send your downloaded certificate to your study coordinator so they can upload it to WebDCU.